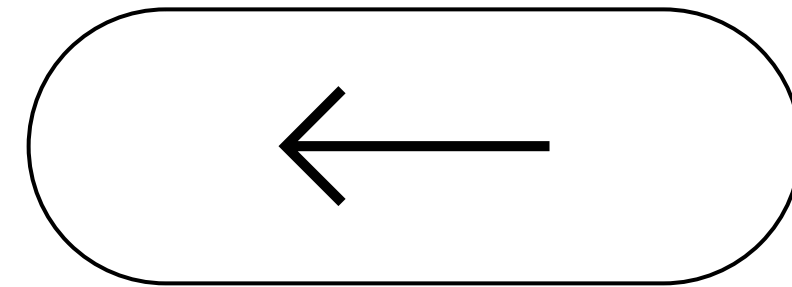


GRANT WRITING F.A.Q.S

Elizabeth Satterfield & Crystal Wimer

April 14, 2023

WV Association of Museums



Have a Good Idea



- Create project activities and goals as well as evaluation strategies.
- Find community partners and/or project supporters.

Finding grants

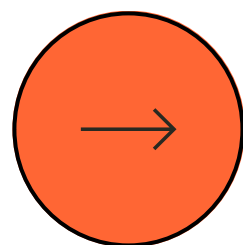
Local, state, federal & private foundations

Follow other orgs for ideas

Don't decry small beginnings! Start small & grow



**Research.
Research.
Research.**



Get on the email lists of project funders so you don't miss the news on funding opportunities.

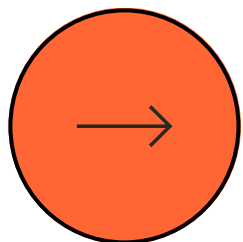


Make Connections

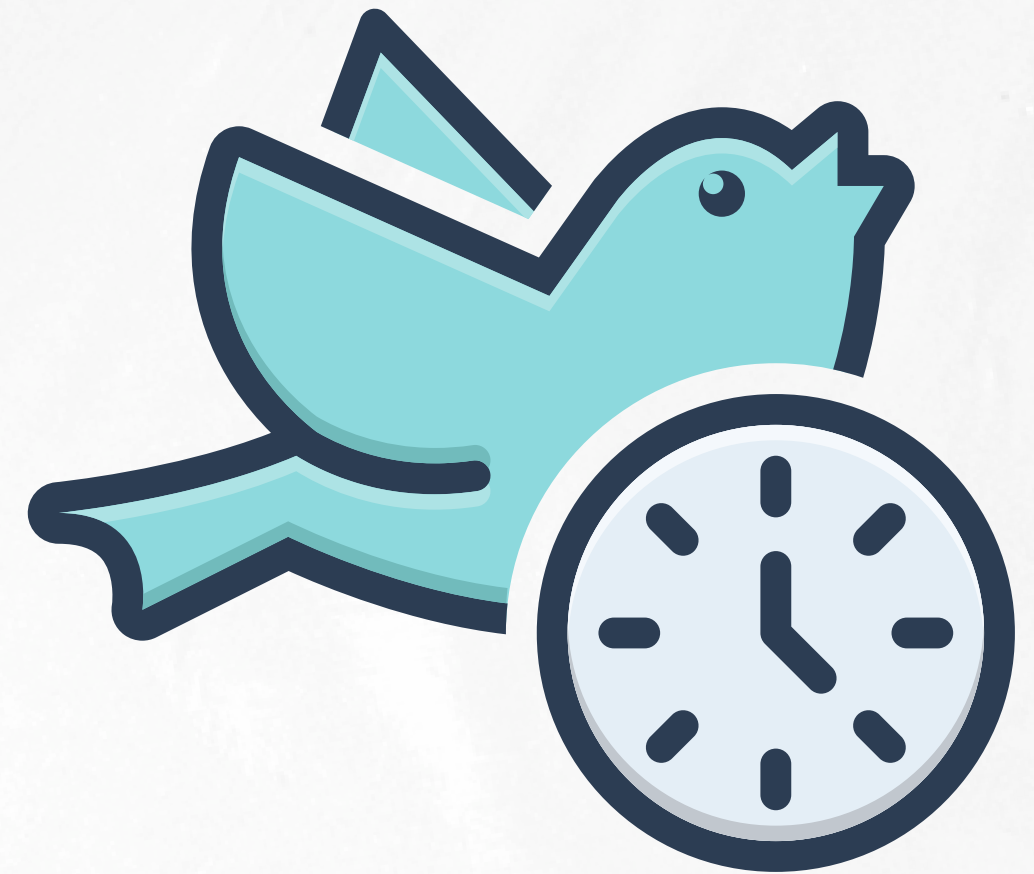
Contact the grants officer or coordinator to discuss the specifics of your project to see if it fits the grant. This will answer your initial question as well as help you not waste time in terms of sending submissions that have no chance of getting awarded.



Start Early. Read Closely.



It's never too early to get started.
Read the fine print closely.



Writing the Grant

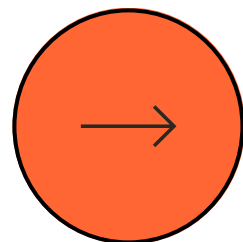
Tell a story.

Be brief, but persuasive

Be realistic and honest--don't exaggerate!



Get Organized



Make a checklist

Have support materials ready to go

Spreadsheets are your best friend

Letters of Support

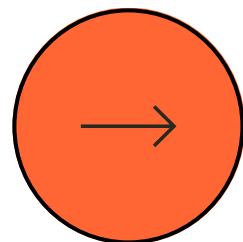
Not always, but often, required

Ask your writers EARLY

Form letters vs. Crafted letters



Matching Funds



Cash v. In-kind

Reimbursement vs. Advance



Implementation

If you get the grant, can you actually do it??
Stick to the plan, but communicate changes
Celebrate and public victories



Managing the Grant

Keep detailed records of finances & your time
Reports & Important Dates



Evaluation

Have an evaluation plan for the beginning



QUESTIONS?

THANKS!